**End of Year Self-Evaluation**

**LEVEL TWO**



*Please note that this evaluation can be a self-assessment, however if you have a school nearby who is interested in joining the program next year, it would be wonderful to have them assist in this evaluation and learn about the process and outcomes.*

*Evidence. While you know what has been achieved it is always good to show others how the process worked and what achievements were attained, therefore inserting images or notes as evidence is greatly appreciated.*

A school certified at Level 2 is now committing to a whole of school ecological change and implementing its first change actions, using its links between its charism and ecological dialogue to drive commitment to change.

**PLEASE NOTE**

You need to have fulfilled all criteria to be self-certified at Level 2

*For Assistance anytime*

*Email: Director@catholicearthcare.org.au or call 044156249*

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| **STEP** | **Criteria** | **Achievement** |
| **STEP 1****Formation of the Heart through understanding our Theological and Moral imperative** | Have you made formal connections between the school’s charism and mission and your understanding of caring for our common home. | * 1. For staff Yes/ No
	2. For students Yes/ No
 |
| Celebrated the Season of Creation. |  * 1. Yes/ No

Evidence: |
| Undertaken the Professional development of staff around the faith dimension of Caring for Our Common Home. | * 1. Yes/ No

Evidence: |
| **STEP 2****BUILD AN APOSTOLATE** | Have you formed a Committee | * 1. Yes / No
 |
| Membership: Teachers, students and parents. | * 1. Students Yes / No
	2. Teachers Yes / No
	3. Parents Yes / No
 |
| The school’s Earthcare coordinator is identified. | * 1. Yes / No
 |
| The Earthcare committee meets at least once per term. | * 1. Yes / No
 |
| Do students share responsibility with adults to run the committee e.g. chairing, voting, taking minutes under teacher mentoring |  2.7 Yes / No |
| **STEP 3****PREPARE THE WAY FORWARD** | Have you collected data and select a theme? | 3.1 Yes / No |
| Have you undertaken an environmental review of what the school is currently doing? | 3.2 Yes / No |
| Have student’s undertaken an Environmental Review? |  3.3 Yes/No 3.4.1 Early Years Yes / No / NA3.4.2 Primary Yes / No / NA3.4.3 Secondary Yes / No / NA |
| Has the committee identified one theme to work on for the year? | 3.5 Yes, the theme or topic is? |
| Have students helped create an Action Plan? | 3.6 Yes/No3.7 Attach action plan as evidence |
| Are goals prioritised and have set targets? | 3.8 Yes/No |
| Are people nominated for managing the theme for the year? | 3.9 Yes/No |
| Have you mapped the engagement with year level curriculum? | 3.10 Yes/No |
| How did you map the curriculum engagement? | 3.11.1 Basic audit Yes/No3.11.2 Detailed Audit Yes/No3.11.3 Other Yes/No |
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|  |  |
| **STEP 4****CREATE DESCIPLESHIP** | Were the Environmental Review and Action Plan shared within the school community. |  4.1 Yes/ No 4.2 How:  |
| Were minutes of meetings kept and progress reported back to the school community. |  4.3 Yes/No 4.4 How?  |
| Was at least one article a term published in the school newsletter. | 4.5 Yes/No 4.6 Attach evidence |
| Is a photo of the Earthcare Committee displayed in school media? | 4.7 Yes/No 4.8 Attach evidence |
|  | To what degree were all stakeholders involved in the above decision making and action planning? | 4.9.1 Students None/Some/Lots4.9.2 Teachers None/Some/Lots4.9.3 Parents None/Some/Lots |
|  | Were the principles of subsidiarity and collegiality are used for discernment? | 4.10 Decisions were taken closest to point of  implementation No/ Sort of/ Yes4.11 Decisions were made in collegial way? No/ Sort of/ Yes |
| **STEP 5****EMPOWER OTHERS** | Were actions aligned to the charism and vision of the school. | 5.1 Yes/No5.2 Explain |
| What obstacles were identified and how were they overcome?  | 5.3 Explain |
| **STEP 6****HARVEST EASY WINS** | What quick achievements were used to build momentum? | 6.1 Explain  |
| Reflecting upon the processes and outcomes, what improvements could be made if you did it all again? | 6.2 Explain |
| Did you give recognition to people involved in the improvements? | 6.3 Yes/No6.4 Explain |
| Did you choose achievable goals by picking the low hanging fruit | 6.4 No/ Sort of/ Yes6.5 Explain |
| After consolidating achievements, what theme or areas of improvement can you identify for next year?  | 6.6 Explain |
| **STEP 7****SUSTAIN AND GO FORTH****“KEEP IT GOING”** | How have the connections between the school’s charism, new behaviours and organizational success been articulated? | 7.1 Explain |
| How did you track progress and energise others through networking? | 7.2 Explain |
| How did you record all achievements and communicate these through formal meetings within the school community? | 7.3 Explain |
| Will you gently raise the bar, next year? | 7.4 Yes/ No |
| How will you deepen your commitment to your current theme and introduce a second theme? | 7.5 Explain |
| **STEP 8****ANIMATE OTHERS** | Did you build your mission by connecting to the like-minded to share, educate and celebrate  | 8.1 Yes/ No |
| Did you host a celebration / sharing event within your school to thank, recognise and support the current initiative and build momentum for the next year? | 8.2 Yes/NoExplain |
| **Conclusion** | Would you recommend that you achieve recognition as level 2 Catholic Earthcare School? | **Yes/ No** |
| Send this report along with attachments (evidence) to Director@catholicearthcare.org.au**Please Note*** We accept your self-recommendation
* We would like to see your report and evidence for our own learning

This report may be presented on our website as an example to other schools.If you do not wish this to happen you need to opt out! |